

LMC Post-Doc IRTA, Appt. Renewal Checklist

1. For Form NIH 2590:
 - a. Candidate's Full name
 - b. date of birth
 - c. city/state of birth
 - d. social security number
 - e. citizenship status
 - f. present position or status
 - g. degrees held, school, discipline/field and date
 - h. previous NIH/NIEHS appointment
 - i. current mailing address
 - j. "describe in detail research experience to be obtained"
 - k. Applicant's contact information – email/telephone number
2. Current CV and bibliography
3. Training Plan Update:
 - a. Progress toward meeting training plan, accomplishments, publications
 - b. Research and training objectives for the next year
 - c. Total anticipated length of fellowship
 - d. Career plans and mentoring activities for fellow
 - e. For this renewal: Terminal year or Plan to renew optional year(s)

NOTE: for 2nd year of postdoctoral IRTA appointment, only submit items 2 and 3 from above.